

# STAFF-IN-CONFIDENCE *(After first entry)*

Department of Defence

## Prince of Wales Award Application

(Refer [DI\(G\) PERS 09 -1](#))

- On completion of Sections 1 to 5, please submit the application to the DRS office in your State or Territory.
- If completing this form by hand, please print legibly in black ink.

### Application check list

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Have you completed all details in Sections 1 through 5?  |
| <input type="checkbox"/> | Has your employer sighted and signed the application in Section 4?   |
| <input type="checkbox"/> | Has your Commanding Officer sighted and signed the application in Section 5?   |
| <input type="checkbox"/> | Have you included the POWA proposal and had it signed by your civilian employer, professional organisation, trade association or educational institution delegate, and Commanding Officer? |

Current photograph

|  |
|--|
|  |
|--|

State or Territory where application is lodged

Employee ID

Signature

Printed name (*BLOCK LETTERS*)

Rank

Date

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|   |  |                              |   |  |  |          |  |
|---|--|------------------------------|---|--|--|----------|--|
| <b>Section 1A - Personal particulars</b>  |  |                              | <b>Section 2 - Civilian employment</b>  |  |  |          |  |
| Employee ID   |  | Rank                         | Employer or organisation  |  |  |          |  |
| Family name   |  |                              | Nature of current employment  |  |  |          |  |
| Given name(s)   |  |                              | Postal address of company or organisation   |  |  |          |  |
| Date of birth   |  | Age                          | <b>Section 3 - Outline of proposed activity</b><br><i>(Full proposal to be attached)</i> <sup>1</sup> |  |  |          |  |
| Academic or trade qualifications  |  |                              |   |  |  |          |  |
| Home postal address   |  |                              | Details   |  |  |          |  |
| City  |  | State                        |   |  |  | Postcode |  |
| Work telephone number   |  | Mobile telephone number      |   |  |  |          |  |
| Email address   |  |                              |   |  |  |          |  |
| <b>Section 1B - Service details</b>   |  |                              |   |  |  |          |  |
| Service   |  | Category / corps / mustering |   |  |  |          |  |
| Date of enlistment or transfer to the Reserve   |  |                              |   |  |  |          |  |
| Total years in Reserve service  |  |                              |   |  |  |          |  |
| Date of promotion   |  |                              |   |  |  |          |  |
| Are you cleared for promotion to the next rank?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  |                              |   |  |  |          |  |
| <b>Section 1C - Unit details</b>  |  |                              |   |  |  |          |  |
| Current appointment or posting  |  |                              |   |  |  |          |  |
| Unit and unit address   |  |                              |   |  |  |          |  |
| Unit business hours POC and telephone number  |  |                              |   |  |  |          |  |
| Nature of current duties  |  |                              |   |  |  |          |  |

<sup>1</sup> The detailed proposal must not be more than three pages in length, Times New Roman font, 12 point.

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**Section 4 - Employer or organisation details**

I have been consulted in the development of the attached proposal for

Applicant's name

I consider the proposal to be of value to their professional development.

If the application is successful,

Employer or organisation name

is willing to assist Defence in promoting Reserve service.

Supporting comments

Signature

Printed name (BLOCK LETTERS)

Appointment or position of employer or representative

Contact telephone number

Date

Email address

**Section 5 - Commanding officer**

I support the application by

Applicant's name

Supporting comments

Signature

Printed name (BLOCK LETTERS)

Unit telephone number

Date

Email address

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**Section 6A - Pre-interview comments by Co-chairs of Selection Committee**

Comments

Panelled for interview

Yes  No

**Section 6B - Post-interview comments by Co-chairs of Selection Committee**

Comments

**State or Territory Co-chair**

Signature

Printed name (BLOCK LETTERS)

Date

**Section 7 - Rating of nomination and recommendations**

State or Territory Position on Order of Merit

Position \_\_\_\_\_ of \_\_\_\_\_ interviewed.

Is candidate suitable for a POWA?

Yes  No

Is candidate nominated for the State or Territory POWA?

Yes  No

If not nominated for the State or Territory POWA, should the candidate be nominated for consideration for an additional award by Head Cadet, Reserve and Employer Support Division (HCRESD)?

Yes  No

Supporting comments

**CRESD Co-chair**

Signature

Printed name (BLOCK LETTERS)

Date